

**WELCOME!**  
**University of the Incarnate Word**  
**School of Osteopathic Medicine**  
**3rd Annual Research Week**



**Come learn about the exciting research being done by UIWSOM faculty, staff and learners!!!**

**Please make plans to attend the SOM's 3rd annual Research Week from April 18-23, 2022!** The Office of Research and Innovation is working with the Office of Student Affairs to provide an opportunity for faculty, staff and learners to present their research and scholarly activities to their colleagues in a virtual format. Our faculty, staff and learners have been very active this year and Research Week will provide an excellent way to learn about their work.

All are welcome to present, regardless of whether or not you have previously presented your poster publicly. Posters describing CEP Scholarly Projects are welcome. If you have any questions, you can reach us by email ([ORI@uiwtx.edu](mailto:ORI@uiwtx.edu)).

**We will be hosting a live poster presentation session on Friday, April 22, 2022 from 2-4pm in the cafeteria area of Bldg. 2. Light refreshments will be provided. Looking forward to seeing everyone and learning more about their work April 22, 2022!**

**Instructions for registration and uploading presentations are provided on the following page.**

## **REGISTRATION**

The Symposium will be available for viewing between April 18 and April 23. In order to attend, you must first sign in at the following site:

<https://symposium.foragerone.com/uiwsom-research-week-2022>

**Please sign in (for free) by clicking on the “Sign Up” at the upper right corner of the page: sign-in there with your name and e-mail.** This is the link you will use to view presentations once the symposium goes live.

The viewing of uploaded presentations will be open to the public so your family, friends, UIW Faculty and Staff will be able to see your projects. In order to leave comments, **you must register for the Symposium. For this, simply follow the prompts once you enter the Symposium or seek to enter a comment.**

## **UPLOADING PRESENTATIONS**

We will be using a Symposium system forum for uploading and viewing your presentations. Powerpoint files must be converted to pdf format. A video overview of the project can also be added to the presentation. **The site is now available for uploading** your presentations and will remain open until midnight, April 17. The link is as follows:

<https://symposium.foragerone.com/uiwsom-research-week-2022/submission>

If you have any questions or encounter any difficulties, please contact the Office of Research and Innovation at [ORI@uiwtx.edu](mailto:ORI@uiwtx.edu)

## **GUIDE FOR VIRTUAL POSTER PRESENTATIONS**

Create your poster slide in PowerPoint; the SOM has a template if you need one. PDF Posters must be under 10MB in size. If you do not have access to Adobe PDF, you can use an online tool such as Smallpdf to create and compress PDF files.

If you would like, record a brief (3-5 minute) video introduction to your poster. Zoom may be used to record the video introduction.

**The deadline to submit presentations is April 17.**

From April 18-23, you may access all presentations on the UIWSOM Research Week 2022 virtual platform.

- **Expectations for presenters:** Log into the Symposium website at least 3-4 times over the course of the week

Comment and engage with at least three of your fellow presenters

Answer the questions and comments on your own presentation before the end of the week

- **Guidelines for commenting:** Questions, comments, and responses should be collegial and respectful of all presenters and visitors.

Carefully read, view, and listen to posted work before posing thoughtful questions, civil comments, and/or constructive feedback.