



SCHOOL of
OSTEOPATHIC
MEDICINE

Policy Title: UIWSOM Policy Regarding the COCA Student Survey
Functional Area: ADMINISTRATIVE

Status: Final
Effective: June 1, 2021
Approved by: SOM Dean
Policy Contact: Dean
Responsible Office: Office of the Dean
Last Reviewed/Updated: June 1, 2021

Purpose: This policy outlines UIWSOM's policy and procedure regarding Standard 11, Element 11.4: *A COM must cooperate with the administration of the COCA student survey as part of the comprehensive accreditation process.*

Policy Statement

The UIWSOM cooperates with the administration of the COCA Student Survey as part of the comprehensive accreditation process. To ensure this occurs, students are notified specifically that the survey is anonymous and that students are protected against retribution from information provided on the survey.

Procedure:

When the UIWSOM administration is notified by the COCA that the Student Survey will be sent to the students, the Dean's Office will send an initial email and follow up emails to all students with the following statement:

As part of the comprehensive accreditation process, the UIWSOM cooperates with the administration of the Commission on Osteopathic College Accreditation (COCA) Student Survey. Please be aware that the survey is anonymous and that students are protected against retribution from information provided on the survey.

In addition, the Dean or Dean's designee will read this statement at any Town Hall held for the four classes while the survey is underway.

- I. Participants
 - A. All UIWSOM personnel (faculty, staff and administrators).
- II. Reference locations
 - A. UIWSOM Policies Page: <https://osteopathic-medicine.uiw.edu/about-us/policies.html>.