



SCHOOL of
OSTEOPATHIC
MEDICINE

Policy Title:
Functional Area:

Scholarship and Awards Committee
ACADEMIC or ADMINISTRATIVE

Status:	Final
Effective:	June 2020
Approved by:	SOM Leadership Council
Policy Contact:	Director of Enrollment Services
Responsible Office:	Office of Admissions and Student Affairs
Last Reviewed/Updated:	6/2020

Purpose: The purpose of this policy is to describe the UIWSOM Scholarship and Awards Committee.

Policy Statement

- 1) Description

The Scholarship and Awards Committee is a standing committee of faculty and staff that recommends learners for tuition scholarships and recognition awards from UIWSOM or external organizations. This committee also manages recognition awards to faculty, staff, and administrators that are not facilitated by the Student Government Association (SGA). Members serve a one-year term with the option to renew membership.
- 2) Primary goal(s)

Recognize learners, faculty, staff, and administration that contribute to the UIWSOM mission and/or have displayed outstanding achievement(s).
- 3) Participants
 - a) Chair – appointed by the Dean
 - b) Faculty
 - c) Staff
 - d) Associate Dean of Admissions and Student Affairs (non-voting)
 - e) Director of Enrollment Services (non-voting)
 - f) Assistant Director of Financial Assistance (non-voting)
- 4) Resources
 - a) Banner
 - b) AMP Application Services
 - c) SharePoint
 - d) Excel
 - e) Outlook
- 5) Guidelines
 - a) Quorum must be reached for all recipient determinations or the procedures to select recipients.
 - b) Members must recuse themselves when there is a conflict of interest.