



SCHOOL of
OSTEOPATHIC
MEDICINE

Policy Title: Student Transfer
Functional Area: ADMINISTRATIVE
COCA Element: 9.3

Status: FINAL
Effective: 11/20/19
Approved by: Leadership Council
Policy Contact: Assoc. Dean of Admissions & Student Affairs
Responsible Office: Office of Admissions & Student Affairs
Last Reviewed/Updated: 11/20/2019

Purpose: The purpose of this policy is to state transfer policies pertaining to prospective student applicants.

Policy Statement

- 1) Description
 - a) The University of the Incarnate Word School of Osteopathic Medicine (UIWSOM) does not accept transfer work from applicants who have previously attended medical school due to the unique structure of the UIWSOM curriculum. An admitted student with previous medical school experience will be required to complete the four-year UIWSOM curriculum in its entirety and will not be awarded credit based on previous coursework.
- 2) Primary goal
 - a) Evaluate applicants on a case-by-case basis who have previously attended medical school. Applicants may be required to provide additional documentation, including but not limited to transcripts and letter of good standing from previous medical school.
- 3) Participants
 - a) The Office of Admissions will manage the review of applicants, and if needed the collection of additional documents.
- 4) Resources
 - a) Applicants will submit an AACOMAS application to UIWSOM for review. AMP platform will be used for application review and to store any additional documentation that is required.
- 5) Guidelines
 - a) No need to justify.