

Policy/Procedure Title: Research and Scholarly Activities - Faculty, Staff, and Students
Effective: 12/01/2017
Policy Contact: Lori Kels, MD, MPH

Purpose: The purpose of this policy is to describe how University of the Incarnate Word School of Osteopathic Medicine (UIWSOM) faculty, staff, and students may contribute to the advancement of knowledge through research and scholarly contributions.

Scope: UIWSOM **COCA Element:** 8.0, 8.1, 8.2

Description: The UIWSOM's strategic plan for research and scholarly activity aligns closely with the University of the Incarnate Word's (UIW) social justice and community service mission while remaining committed to expanding knowledge that is grounded in the unique elements and applications of the principles and practices of osteopathic medicine.

All research, education and service activities at UIWSOM are established on the principles of Social Accountability. Defined by the World Health Organization, "The obligation of a medical school to direct its education, research and service activities towards addressing the priority health concerns of the community, region and/or nation that they have a mandate to serve".¹ UIWSOM is located in South San Antonio amid medically underserved areas.

1. Scholarly activity will focus primarily on patient care research, community-based participatory action research, medical educational research, basic science, translational medical and health services research.
 - a. The Department of Translational Medicine has been established and will form an integral part of UIWSOM research and scholarly activity.
 - b. Dedicated facilities for research include more than 2000ft² of primarily research space.
 - c. \$50,000 annually beginning in 2017, to support research and scholarly activity.
 - d. Faculty Endowment Research Award of up to \$3000 to support new and ongoing faculty research projects
2. The UIWSOM, UIW Institutional Review Board (IRB), and UIW Dean of the Office of Research and Graduate Studies collaborate with UIWSOM Scholarly Activity & Applied Research Committee (SAARC) to integrate into the existing UIW Research program.
3. The UIWSOM Scholarly Activity & Applied Research Committee (SAARC) is operational.
 - a. Mission of SAARC is to advise the Dean as requested concerning research policies and the allocation of research resources.
 - b. SAARC is comprised of a *Standing Committee* represented by five *ex-officio* members and six appointed members including two UIWSOM faculty members, two students, a GME representative and community member.
 - i. Primary goal
 - Elucidate the structure and duties and responsibilities of the SAARC.
 - ii. Secondary goal
 - Support faculty, staff, and student participation in research and contribution to scholarship in the fields of the basic biomedical sciences, clinical medicine, medical education and osteopathic principles and practice.

4. The UIWSOM Scholarly and Applied Research Committee serves its mission through range of initiatives that create an enabling environment for scholarly activity including, but not limited to:
 - a. Providing guidance on all matters related to scholarly activity at the SOM
 - b. Liaising with the UIW Office of Research & Graduate Studies and its Office of Research Development; and the UIW Grants Office with the aim to promote and advance scholarly activities and processes in support of the UIWSOM Mission
 - c. Working collaboratively with the UIW Grants Office to review and approve UIWSOM Grants
 - d. Approving scholarly projects
 - e. Overseeing the planning of scholarly events
 - f. Nomination of candidates for Outstanding Scholarship, Research, and Creative Professional Activity Award
 - g. Reviewing letters of intent for periodic extramural requests for proposals
 - h. Providing advice and guidance to the UIWSOM Dean on programs and projects that impact the scholarly environment

5. UIWSOM focuses on mission related research per Boyer's Model of Scholarship in the following areas:
 - a. Community engagement: Develop population health and translational research that directly benefits local communities.
 - b. Education: Develop, initiate and assess transformational models of education and training for learners with a focus on social accountability.
 - c. Partnerships: Establish interdisciplinary educational and research partnerships regionally, nationally and internationally as research allows (See full document on Research Strategic Plan and Bylaws for SAARC).
 - d. In addition, bench, translational medicine and clinical research are under development.

<i>Responsible Office:</i>	<i>Office of Medical and Interprofessional Education</i>
<i>Compliance Assurance:</i>	<i>Office of Medical and Interprofessional Education</i>
<i>Approved by:</i>	<i>SOM Leadership Council</i>
<i>Reviewed/Updated:</i>	<i>Annually</i>
<i>Approved:</i>	<i>12/01/2017</i>