



<b>Policy/Procedure Title:</b>	<b>Policy on Academic Standing/Status</b>
<b>Functional Area:</b>	<b>ADMINISTRATIVE/ACADEMIC</b>
<b>Status:</b>	<b>FINAL</b>
<b>Effective:</b>	January 2019
<b>Approved by:</b>	SOM Leadership Council
<b>Policy Contact:</b>	DO Curriculum Committee
<b>Responsible Office:</b>	Office of Medical and Interprofessional Education
<b>Last Reviewed:</b>	January 15, 2019

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**Purpose:** The purpose of this document is to describe and outline the policy on academic standing/status.

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**Description:** At the University of the Incarnate Word School of Osteopathic Medicine, two designations categorize a learner's status within the DO program as either *Satisfactory* or *Unsatisfactory*.

A learner's status is designated as *Satisfactory* if the following requirements are met:

1. Satisfactory Academic Progress\*
2. Up to date with required licensure examinations
3. Compliance with program standards for health assessments, immunization status, BLS training, and other requirements as determined by the Offices of Student Affairs and Clinical Affairs
4. Compliance with professionalism standards of the program

\*Satisfactory Academic Progress – A learner is making satisfactory academic progress if the grade received for each unit, rotation, elective/selective is Pass (P), No Grade (NG), Pass with Remediation (PR), or Honors (H).

A learner's status is designated as *Unsatisfactory* if **any** of the requirements listed above are not met or if the learner meets either of the following criteria:

1. One or more grade(s) of Subject to Remediation (SR) or Fail (F)
2. Required to repeat a year of the curriculum for academic reasons

Learners whose status is designated as *Unsatisfactory* will be notified in writing of this determination and will be placed on academic probation and are subject to the following:

- Learners on academic probation should maintain scheduled appointments with the Director of Academic Support, Faculty Advisors, and the Offices of Student Affairs and Clinical Affairs
- Learners are not eligible to hold an office in an organization, serve as UIWSOM Representative, hold any student leadership roles at UIWSOM, participate in extracurricular projects, or travel on behalf of the UIWSOM

If the learner does not comply with the above, they are subject to dismissal from the program.

When a learner **does not** meet Satisfactory Academic Progress (SAP), as defined by the University of the Incarnate Word, Title IV funding will be affected (Federal Direct Loans).

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***This policy/procedure will be distributed to all learners, faculty, and staff and be effective immediately.***

The UIWSOM DO Student Handbook will be updated to reflect this new and/or any newer policy in its next published revision.

**REFERENCES to REGULATIONS and/or OTHER RELATED POLICIES:**

Policy on Grading, Assessment, and Reassessment

Policy on Unit Remediation for Phase I