



Policy/Procedure Title:	Grading, Assessment, and Reassessment for Phase I
Functional Area:	ADMINISTRATIVE/ACADEMIC
Status:	FINAL
Effective:	08272018
Approved by:	SOM Leadership Council
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Responsible Office:	Office of Medical and Interprofessional Education
Last Reviewed:	July 26, 2018

Purpose: The purpose of this document is to describe and outline the policy for grading, assessment, and reassessment for Phase I.

Scope: UIWSOM DO Program

Description: Learners receive a final grade after each of the eight units and Capstone in Phase I (*Essentials/EMT; MSK, Touch and Personhood; Molecules, Cells Compassion; Host Defense and Communication; GI System, Nutrition Appetite; Circulation, Respiration Regulation; Endocrine, Reproduction Respect; Mind, Brain, and Behavior*) **within 10 business days following the assessment week for the unit.**

The following assessments contribute to the learner's grade in each unit (unless otherwise indicated in the unit syllabus):

1. EMT-B completion (as applicable)
2. Cognitive Exam
3. Structures (STRX) – Structure Laboratory Practical Exam (PE)
4. Developing Osteopathic Clinical Skills (DOCS) Performance Exam (PE)
5. Small Interactive Group Sessions (SIGS) - Faculty assessment of learner's professionalism (see SOM professionalism policy)
6. Community Engagement (CE) Portfolio (as applicable)
7. Documented completion of assigned number of board preparation questions

Each assessment is reviewed according to a pre-specified rubric and assigned a designation of “*standard met*” or “*standard not met*”

If a learner receives a designation of “*standard met*” on all assessments in the unit, the learner will receive a unit grade of *Pass*.

If a learner receives a designation of “*standard not met*” on one or more assessments in a unit, the learner will receive a *NG (No Grade)* designation for the unit and is eligible for reassessment. Upon receiving an *NG*, the learner must schedule a meeting with the **Director of Academic Support within two business days**. Failure to schedule and attend said meeting will result in referral to the Student Progress Committee (SPC).

Upon receipt of a second *NG* during Phase I, the learner must meet with the SPC for next steps.

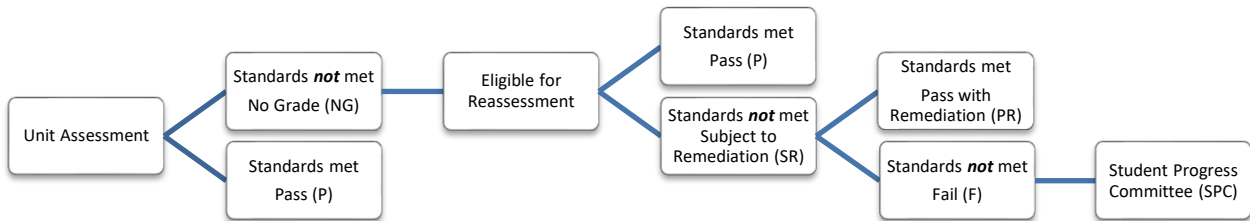
Reassessment

Each learner will be allowed to reassess any curricular component of a unit during Phase I, in accordance with this policy.

Learners who are eligible to reassess must do so on the reassessment dates listed on the SOM academic calendar unless otherwise approved by the appropriate director. If a learner fails to appear for a scheduled reassessment, the learner will be required to appear before the SPC to determine the consequences, which may include the learner receiving an “F” for the unit.

If a learner meets all standards required with a unit reassessment, the learner will receive a grade of *Pass (P)* for the unit.

If a learner does not successfully meet all standards of the reassessment (s) of the unit, the learner will receive a *Subject to Remediation (SR)* as a final grade on their transcript (see policy on remediation).



This policy/procedure will be distributed to all learners, faculty, and staff and be effective immediately.

The UIWSOM DO Student Handbook will be updated to reflect this new and/or any newer policy in its next published revision.

REFERENCES to REGULATIONS and/or OTHER RELATED POLICIES:

Policy on Unit Remediation for Phase I

Policy on Attendance

Student Academic Progress Policy